



Head Boy/Girl and Prefects Job Description

The roles and responsibilities of the Head Boy and Head Girl are often considered the most prestigious role a pupil can be given. The Head Boy and Head Girl hold the most influential position in the school and are considered excellent role models. They guide the Prefects in their day to day roles within school, insuring our working and social environments are the best they can be.

All prefects are expected to:

- Always observe the school rules.
- Be dressed appropriately at all times.
- Maintain an excellent attendance record.
- Be punctual for your duties.
- Maintain a perfect behaviour record.
- Be positive and enthusiastic.
- Be cooperative, helpful, well-mannered, trustworthy, and responsible.
- Be respectful to teachers, their peers, and the school environment.
- Display leadership qualities: confidence, initiative and problem-solving skills.
- Be willing to take on extra responsibility.
- Encourage good behaviour among their peer group, both in and out of school.
- Support all children to follow the dress code.
- Act as a role model to their peers.
- Counsel and guide their peers in positive discipline.
- Help all children at school to uphold all the school values.

The Head Boy/Girl and the Prefects will report to the Behaviour Lead and/or their Class Teacher to review clubs, playground activities etc, once a month.

The Head Boy/Girl will report any changes/amendments that may be needed to their role and that of the Prefects, during these meetings. This will then be passed onto the Head Teacher during Pastoral Meetings.





Archdiocese of Birmingham

ST. MARY'S CATHOLIC PRIMARY SCHOOL

Vivian Road, Harborne, Birmingham, B17 0DN

Telephone: 0121 464 2141

Email: enquiry@stmaryrc.bham.sch.uk

www.stmaryrc.bham.sch.uk

Headteacher: Mrs L. J. Yorke M.Ed.



I agree to adhere to the Head Boy/Head Girl/Prefect, job description to the best of my ability. If I foresee any difficulty in me not being able to fill my role, I will inform the Head Boy/Girl who will arrange cover as soon as possible.

I understand that if I do not follow the job description outlined, I could lose my position as Head Boy/Girl or Prefect straight away.

Signed: _____

Print Name: _____

Date: _____

